## **HOW TO: Submit a Spring Turkey Application on Go Wild**

## STEP 1: Log in to your existing Go Wild account

Visit the website gowild.wi.gov. Click on the Get Started button.



 Access or Create your Account - Search for your existing customer record using one of the four options shown below. Or, if you have never done business with the Wisconsin DNR before and need to create a new DNR customer number, click Create New Account.



New to the Wisconsin DNR? If you've never done business with the DNR before, you'll need to create an account. This will generate your DNR customer ID number, which will appear above your name when you go to your homepage.

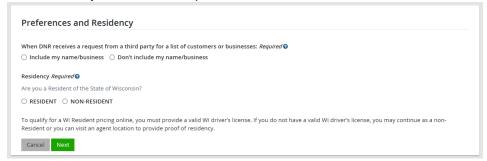
Create New Account

• **Welcome Back!** Your account has been found. Enter your <u>driver license</u> (optional). If you do not wish to enter your driver license, leave the DL state and DL number blank. Select Next when finished.

OR



Preferences and Residency. Answer both questions and select Next.



• Review Summary. Check your personal information (address, phone, email, etc) for accuracy. If changes need to be made, select the select the



## STEP 2: Select your license/application

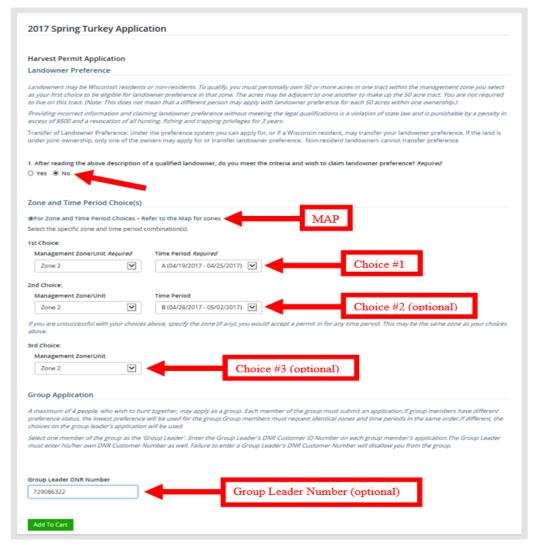
• **Customer Homepage.** Locate the Applications and Points section and select <u>Buy Permit Applications</u>. *Note:* if you already purchased your patron license this year, then select the Deferred Applications.



• **Product Catalog**. Select the Spring Turkey Application from the Product List.



- Spring Turkey application choices. This screen is where you will do the bulk of the application:
  - Do you claim landowner preference? Read the qualifications on the screen and check either <u>yes or no</u>. More information will be required if you answer yes.
  - Enter the turkey hunting zone(s) and time period(s) you wish to apply for. (For a map of the turkey zones, touch the map link). You can make <u>up to three zone choices</u>, and should indicate your choices in order of preference, with the most desired zone first.
  - Enter the group leader number if you wish to submit a group application.



## STEP 3: Make payment and print your receipt/license

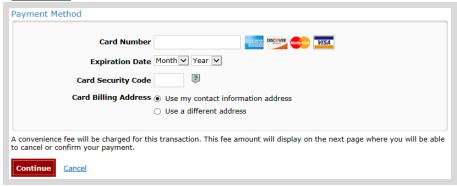
• **Shopping Cart.** Confirm your purchase is correct. Select your Payment Type (Credit Card or Checking Account) and select Checkout. Or select Keep Shopping if you need to purchase more.



• **Donations:** Make a donation to ther Cherish Wisconsin Fund. You may select one of the predetermined amounts or select Other to enter in a specific amount.



- Make Payment. Check the screen for reminders and confirm the total. A convenience fee of 1.75% will be added to your total when a credit card is used. Select Make Payment when ready.
- **Payment Processing.** Scroll to the bottom and enter your credit card (or checking account) information. Select the red <u>Continue</u> button when finished.



- **Review Payment.** The last step before the license purchase is final. Confirm your payment details, payment method, Billing address, and contact info on the screen. Select when finished.
- **Confirmation.** Your purchase is final, but you are not done yet! Copy down the confirmation number or print the screen. Then select the red <u>Continue</u> button to return to GoWild and print your license documents.



• **Printing your license.** Now back in the Go Wild site, scroll down all the way to the bottom and select the Receipt and License Documents button and open the documents for printing.

